

# Online Payment Information

Please see the document [HERE](#) for guided instructions on making payments online.

Brown County School District is now accepting payments for food service and fees online through Skyward Family Access. Parents can make payments online while on their home or work computer, any time of the day. It only takes a few minutes to add money using your Discover, VISA or MasterCard (credit/debit). There are no additional fees charged for the convenience of this service. Payments will be processed on a secure site, powered by RevTrak. Visit [www.RevTrak.com](http://www.RevTrak.com) to learn more about our new online payment processor.

Some important items to note:

- You can make a payment for all students in your household with one transaction
- Your credit card information is not stored on the web site and is never accessible by either the district or the payment processing company
- A password will need to be created for online payments. This process is completed the first time you make an online payment. Other payments will just require you to enter your e-mail address and password.
- Payments made before 3:30 p.m. on a school day will be applied the same day. Payments made after 3:30 p.m. on a school day (or anytime during a non-school day) will be applied after 3:30 p.m. the next school day.
- Detailed instructions are available on our web site to guide you through the process if necessary.
- If you have not already done so, you will need to obtain your Skyward Family Access username and password from the school office. One username/password gives you access to information for all of your children.